

INVERCLYDE INTEGRATION JOINT BOARD – 12 SEPTEMBER 2017

Inverclyde Integration Joint Board

Tuesday 12 September 2017 at 3pm

Present: Councillors J Clocherty, J MacLeod, L Quinn and L Rebecchi, Mr S Carr, Dr D Lyons, Mr A Cowan, Ms D McErlean, Dr H MacDonald, Ms L Long, Ms S McAlees, Ms L Aird, Ms R Garcha, Ms D McCrone, Ms M Telfer, Mr I Bruce, Ms C Boyd and Ms S McLeod.

Chair: Mr Carr presided.

In attendance: Ms H Watson, Head of Strategy & Support Services, Ms D Gillespie, Head of Mental Health, Addictions & Homelessness, Mr A Stevenson, Head of Community Care & Health, Ms V Pollock (for Head of Legal & Property Services), Ms S Lang (Legal & Property Services), Mr A Brown, Service Manager (Assessment & Care), Ms A Priestman, Chief Internal Auditor and Ms G Robb (Inverclyde HSCP).

In attendance also: Mr T Yule, Audit Scotland.

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| 47 | Apologies, Substitutions and Declarations of Interest | 47 |
| | No apologies for absence were intimated. | |
| | Councillor MacLeod declared an interest in agenda item 25 (Governance of HSCP Commissioned External Organisations). | |
| 48 | Presentation – Orchard View | 48 |
| | The Board heard a presentation by Ms Gillespie and Ms Robb on the new build Adult and Older People's Continuing Care facility adjacent to the existing Inverclyde Royal Hospital site, which included information on the history of service provision at the site, the modernisation of services and the layout and facilities provided at the new facility. Thereafter, Ms Gillespie and Ms Robb answered a number of questions from Board members. | |
| | Decided: that the information contained in the presentation be noted. | |
| 49 | Minute of Meeting of Inverclyde Integration Joint Board of 12 June 2017 | 49 |
| | There was submitted minute of the Inverclyde Integration Joint Board of 12 June 2017. | |
| | Decided: that the minute be agreed. | |
| 50 | Minute of Meeting of Inverclyde Integration Joint Board Audit Committee of 14 March 2017 | 50 |
| | There was submitted minute of the Inverclyde Integration Joint Board Audit Committee of 14 March 2017. | |
| | Decided: that the minute be noted. | |

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- 51 Minute of Meeting of Inverclyde Integration Joint Board Audit Committee of 8 August 2017 51**
- There was submitted minute of the Inverclyde Integration Joint Board Audit Committee of 8 August 2017.
- Decided:** that the minute be noted.
- 52 Annual Report to the Integration Joint Board (IJB) and the Controller of Audit for the Financial Year Ended 31 March 2017 52**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership appending the Annual Report and Auditors' Letter to the IJB Members for the financial year ended 31 March 2017 which had been prepared by the IJB's external auditors, Audit Scotland.
- Decided:**
- (1) that the Board endorse the contents of the Annual Report to the IJB and Controller of Audit for the financial year ending 31 March 2017;
 - (2) that the Board authorise the Chair, Chief Officer and Chief Financial Officer to accept and sign the final 2016/17 Accounts on behalf of the IJB; and
 - (3) that the Board approve the signing of the letter of representation in appendix 1 of the Annual Report by the Chief Financial Officer.
- 53 Inverclyde IJB Budget 2017/18 and 2016/17 Outturn 53**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership requesting the Board to agree the final budget for the IJB for 2017/18 in line with the Strategic Plan.
- Decided:**
- (1) that the contents of the report be noted;
 - (2) that it be agreed to accept the proposed funding from Greater Glasgow & Clyde (GG&C) Health Board of £96.904m;
 - (3) that approval be given to the revised proposed Health savings set out in appendix B7 of the report and that the anticipated timing delay in delivery of these savings be noted;
 - (4) that the ongoing discussions and continued budget risk around mental health inpatients be noted;
 - (5) that the Board agree the indicative net Revenue Budgets of £53.709m to Inverclyde Council and £96.494m, including the "set aside" budget, to NHS Greater Glasgow & Clyde and the Inverclyde share of Hosted Services and direct that this funding is spent in line with the Strategic Plan;
 - (6) that Officers be authorised to issue related Directions to the Health Board and Council;
 - (7) that the agreed use of the Social Care Fund allocation for 2017/18 be noted;
 - (8) that the year-end outturn and Reserves position at the year-end be noted; and
 - (9) that the ongoing work in relation to the "set aside" budget and services be noted.
- 54 Financial Monitoring Report 2017/18 – Period to 30 June 2017, Period 3 54**
- There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of the Revenue and Capital Budgets, other Income Streams and Earmarked Reserves position for the current year

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as at Period 3 to 30 June 2017.

Decided:

- (1) that the Period 3 position for 2017/18 as set out in appendices 1-3 of the report be noted;
- (2) that approval be given to the proposed budget realignments and virement as set out in appendix 4 and Officers be authorised to issue revised directions to the Council and/or Health Board as required on the basis of the revised figures set out in appendix 5;
- (3) that the previously agreed use of the Social Care Fund in 2017/18 as set out in appendix 6 be noted;
- (4) that the current position of the Integrated Care Fund and Delayed Discharge monies set out in appendix 7 be noted;
- (5) that the current Capital position as set out in appendix 8 be noted; and
- (6) that the current Earmarked Reserves position as set out in appendix 9 be noted.

55 Proposed IJB Role in the Social Care 2018/20 Budget Process 55

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval for the proposed process by which the IJB will participate in the development and approval of savings proposals relating to Social Care as part of Inverclyde Council's 2018/20 budget process.

Decided: that agreement be given to the process outlined in appendix 1 whereby the Council and the IJB can work together in the development and approval of Social Care savings for the forthcoming budget round.

56 Inverclyde HSCP 2016/17 Winter Review, 2017/18 Plan and 2017/18 Self-Assessment 56

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the review of the Winter 2016/17 arrangements, the Winter 2017/18 Self-Assessment and the new Winter Plan 2017/18.

Decided:

- (1) that the Board note the collaborative work of the HSCP and NHS Greater Glasgow & Clyde Health Board acute sector in producing the review; and
- (2) that approval be given to the Winter Self-Assessment and Plan 2017/18 for submission to the Scottish Government.

57 Inverclyde HSCP Communication Strategy 2017-2020 57

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval to implement the draft Communication Strategy appended to the report and to adopt the Strategy as the corporate approach to communication with members of the public, service users, carers, partners and stakeholders.

Decided: that approval be given to the Inverclyde HSCP Communication Strategy 2017-2020 appended to the report.

58 Regionalised Planning for Care and Treatment across the West of Scotland 58

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) providing an overview of the proposed Regional

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Planning for Health & Social Care Services and (2) highlighting a number of considerations for the IJB in this regard.

(Mr Bruce left the meeting during consideration of this item of business).

Decided:

- (1) that the contents of the report be noted; and
- (2) that a further report be submitted to the November meeting of the Board following the publication of the first draft of the Regional Plan in autumn 2017.

Councillor Clocherty left the meeting at this juncture.

59 Inverclyde HSCP Market Facilitation Statement 59

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership seeking approval of the publication of a draft Market Facilitation Statement which will underpin the development of the Market Facilitation and Commissioning Plan.

(Councillor Clocherty returned to the meeting during consideration of this item of business).

Decided: that consideration be continued to the next meeting of the Board.

60 Implementation of Carers (Scotland) Act 2016 60

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the progress made by the Health & Social Care Partnership towards implementing the Carers (Scotland) Act 2016.

Decided:

- (1) that the Board note the contents of the report and the progress made by partners across Inverclyde to bring about the successful implementation of the Carers (Scotland) Act 2016; and
- (2) that the Chief Officer submit a progress report on the readiness of the HSCP for the implementation of the Act in April 2018.

61 Summary Review of the Audit Scotland Report on the NHS Clinical Workforce in Secondary Care, July 2017 61

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing a summary of Audit Scotland's NHS Clinical Workforce in Secondary Care report published in July 2017.

Decided:

- (1) that the Board note the content of the Audit Scotland report and support the proposed principles of a more integrated approach to workforce planning; and
- (2) that the Board note the timetable for the anticipated NHS and Social Care Workforce Plan due in autumn 2017 together with the Primary Care Workforce Plan due in December 2017.

62 HSCP Annual Complaint Report 2016-2017 62

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of the annual performance of Health and statutory Social Work complaints within the Health & Social Care

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Partnership.

(Councillor Quinn left the meeting during consideration of this item of business).

Decided: that the Board note the annual performance of the Inverclyde HSCP Integrated Complaints Procedure as set out in the report, alongside the new IJB Complaint Handling procedures report below.

63 HSCP Complaint Handling Procedures

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of the suite of complaint handling procedures required to manage Health & Social Work complaints and the procedure required specifically for the delegated functions of the IJB.

(Councillor Quinn returned to the meeting during consideration of this item of business).

Decided:

- (1) that the HSCP Complaints Handling Procedure 2017 be approved;
- (2) that the Inverclyde Integration Joint Board Complaint Handling Procedure 2017 be approved;
- (3) that the new NHS Greater Glasgow & Clyde Complaints Policy approved by the Health Board on 21 February 2017 be noted;
- (4) that the Board note the requirement to report and publish complaint information quarterly and agree that this is done on the HSCP section of "Inverclyde Performs";
- (5) that the Board note the abolition of the Independent Social Work Complaints Review Committee (SWCRC) for complaints registered on or before 31 March 2017; and
- (6) that the Board note the HSCP's appreciation of the members of the Independent Social Work Complaints Review Committee for their ongoing commitment and professional expertise in reviewing Social Work complaints.

64 Hospital Discharge Performance

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the progress being made by the HSCP towards achieving the targets relating to hospital discharge.

Decided: that the Board note the sustained performance against the hospital discharge targets and the revised Home 1st Plan and agree to the preparation for recording performance for the forthcoming year, as detailed in the report.

65 Corporate Parenting

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership advising the Board of the progress of Inverclyde's Corporate Parenting Strategy and Plan and the associated activity with the establishing of a Champions Board.

Decided: that the Board note the establishment of the Champions Board and the commitment to a champions approach to making a difference to the lives of looked after and care experienced children and young people.

66 Redesign of Services for Adults with a Learning Disability (The LD Redesign)

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There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership outlining the component parts of the programme to

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implement the HSCP Redesign of Services to Adults with a Learning Disability (the LD Redesign).

Decided:

- (1) that the Board note the intention to move to the next stage of the HSCP Redesign of Services for Adults with a Learning Disability (the LD Redesign);
- (2) that the Board note the intention of the required redesign programme, governance structure and programme team to deliver the LD Redesign;
- (3) that the Board note the creation of an interim management structure to take the service through the implementation of the redesign and the required practice/culture change;
- (4) that the Board endorse the intention to undertake the necessary work to move to a proposed new service model and wider staffing structure with a two year implementation time frame;
- (5) that the Board note the relationship of the programme to savings proposals; and
- (6) that the Board note the design and delivery of a comprehensive communication, engagement and consultation process with local people, service users and carers, staff and their representatives, provider organisations and other stakeholders to direct the implementation of the redesign.

67 Integrated Children's Services Plan**67**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership on the updated Integrated Children's Services Plan and the accompanying Outcome Delivery Plan which is informed by Inverclyde's Joint Strategic Needs Assessment of Children.

Decided:

- (1) that the Board note that an Integrated Children's Services Plan has been developed along with an Outcome Delivery Plan, in line with the statutory requirements of the Children and Young People (Scotland) Act 2014; and
- (2) that the Board note the Integrated Children's Services Plan and accompanying Outcome Delivery Plan.

68 Chief Officer's Report**68**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on a number of workstreams which are currently underway.

Decided: that the Chief Officer's report be noted.

69 NHS Greater Glasgow & Clyde Oral Health Directorate Report: Inverclyde HSCP 2016**69**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership (1) on the publication of the NHS Greater Glasgow & Clyde Oral Health Directorate Report: Inverclyde HSCP (2016), (2) outlining the activities related to oral health within Inverclyde for 2016 and (3) providing an overview of ways in which some of the aligned activities are delivered by the Health Improvement and Inequalities and Children and Families Teams.

Decided: that the Board note the contents of the report and the positive progress made, while recognising that there is still a need for further improvement.

70 Criminal Justice Social Work Funding**70**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on the impact of the changes to the national Criminal Justice Social Work (CJSW) funding formula, which has resulted in Inverclyde receiving significantly reduced funding, and the approach being taken to mitigate this.

Decided:

- (1) that the report be noted; and
- (2) that a further report be submitted to the next meeting of the Board.

It was agreed in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 as amended, that the public and press be excluded from the meeting for the following item on the grounds that the business involved the likely disclosure of exempt information as defined in paragraph 6 of Part I of Schedule 7(A) of the Act.

71 Governance of HSCP Commissioned External Organisations**71**

There was submitted a report by the Corporate Director (Chief Officer), Inverclyde Health & Social Care Partnership providing an update on matters relating to the HSCP governance process for externally commissioned Social Care Services.

Councillor MacLeod declared a non-financial interest in this item as a Director of Parklea Association. He also formed the view that the nature of his interest and of the item of business did not preclude his continued presence in the Chamber or his participation in the decision making process.

Decided:

- (1) that the Board note the governance report for the period 6 May to 23 July 2017; and
- (2) that Members acknowledge that Officers regard the control mechanisms in place through the governance meetings as sufficiently robust to ensure ongoing quality and safety and the fostering of a commissioning culture of continuous improvement.